

NATIONAL POWER TRAINING INSTITUTE,
(Under the Ministry of Power, Govt. of India),
Southern Region,
Block-14, Neyveli 607 803

TENDER DOCUMENTS

Supply, Installation & commissioning
of Personal Computers for NPTI(SR), Neyveli

NATIONAL POWER TRAINING INSTITUTE,
(Under the Ministry of Power, Govt. of India),
Southern Region,
Block-14, Neyveli 607 803

No.NPTI(SR)/NEY/STR/2009-2010/

Dated: .08.2009

NOTICE INVITING TENDER

Sealed tenders are hereby invited by the Principal Director, National Power Training Institute (Under the Ministry of Power, Govt. of India) for the work / purchase as per schedule, specifications and as per the terms and conditions enclosed herewith from the authorized dealers / distributors / manufacturer of branded suppliers.

1. Name of work : Supply, installation and commissioning of 25 Nos. Personal Computer in institute building at NPTI(SR), Neyveli.
2. Estimated cost : Rs.9,87,500/-
3. Earnest Money : Rs.20,000/-
4. Last date of receipt of tender : 05.10.2009 up to 03.00 pm
5. Date of opening the tender : 05.10.2009 at 05.00 pm
(Technical Bid)
6. Time of completion of job : As per terms & conditions enclosed

The offer shall remain open for at least 90 days. Earnest money shall be accepted only in the form of demand draft drawn in favour of the NPTI(SR), Neyveli.

Sd/-
PRINCIPAL DIRECTOR

NOTICE INVITING TENDER

Important instructions: Terms & Conditions

Bid should be in two parts, a) Technical Bid, b) Price Bid in separate sealed envelopes. Both Bids envelope to be placed in a another single sealed envelope super-scribing tender No. Dt. The cover should be addressed to The Principal Director, National Power Training Institute, Southern Region, Block-14, Neyveli – 607 803

Sealed Bids in two envelopes are to be submitted as follows:

a. **Technical Bid:** This Envelope namely Technical Bid should contain only technical specification. This cover should be super-scribed **TECHNICAL BID** for '**Supply and Commissioning of Personal Computer**'. The Technical Bid should contain the following:

1. EMD in the form of Demand Draft drawn in favour of NPTI(SR) payable at Neyveli.
2. If the tender document is downloaded from website, the cost of the tender document in the form of DD is to be enclosed.
3. Income tax clearance certificate of last three years
4. Warranty for three years
5. Delivery period is to be indicated and maximum allowable period is four weeks from the placement of orders.
6. Validity period to be indicated and should be minimum 90 days from the date of opening of the tenders
7. Agreement towards the payment terms of NPTI
8. The tender must contain all the relevant technical specifications of the equipments as per the tender document along with the relevant technical literatures / brochures / pamphlets / drawings and alternate proposal. All the documents, technical specifications should be signed by authorized bidders with seal of the firm and date.

b. **Price Bid:** Second envelope namely Price Bid should contain only the price part and other information given below. This cover should be super-scribed Price Bid for '**Supply and Commissioning of Personal Computer**'

1. Details of Make of equipment, their rates should be included in the original price bid form
2. The price must be firm and final till the deliver of equipment inclusive of all taxes, Govt. levies and other duties on FOR destination basis.
3. The price must be quoted in figures and words.

General Terms and Conditions:

01. Delivery should be F.O.R destination basis i.e. NPTI (SR), Neyveli
02. Part supply is not allowed.
03. The equipment should be loaded with original software and supplied along with necessary backup / recovery CD's.
- 04. 90% of payment will be made on successful supply, installation & commissioning. Balance 10% of payment will be kept as Performance Guarantee for the period of warranty after installation & commissioning or against the Bank Guarantee for the period of warranty.**
05. Offer should include freight, packing, forwarding, delivery, warranty, Installation and Commissioning charges. Taxes payable may be indicated separately.
06. If the last date for receipt of the tenders happens to be a holiday, the next working day shall be the due date.
07. In the event of successful bidder's failure to deliver the material as per order within the stipulated delivery period, the order is liable for cancellation and EMD will be forfeited.
08. The tender document is not transferable
09. The tenderers are advised to go through the tender documents, terms and conditions thoroughly and must sign all the pages.
10. In case of any dispute, the decision of Principal Director will be binding and final
11. NPTI will not be responsible for transit damages.
12. This institute is a training institution under Ministry of Power, Govt. of India, if any discount applicable for educational / training institution, the same may be indicated in your Price Bid.
13. NPTI reserves the right to cancel the tender without assigning any reason and to increase or decrease the quantity of any items mentioned overleaf.
14. The suppliers shall be responsible for the safety of the material during transit and loading and unloading. This office does not own any responsibility if the material is damaged during transit, erection and commissioning.

15. The bidder should follow all safety measures at site and ensure that no damage is caused at the site. If any damage occurs as a result of the work, the bidder will restore the same or the cost of the same will be realized from the bill.

16. The supplier shall be responsible for the safety of his erection and commissioning team manpower.

17. All stores should be delivered in fully packed conditions and opened in front of NPTI representative.

20. The supplier has to make his own arrangement for the ordinary / special tools, machinery, and other consumables required for successful completion of Erection and Commissioning and testing

PRICE BID FORM

Quotation No. _____

Date: _____

To
The Principal Director,
National Power Training Institute,
Block-14,
NEYVELI-607 803.

Dear Sirs,

I accept your Terms & Conditions as per your Tender
No.NPTI(SR)/STR/2009-10/
and quote the following prices.

Dt.

1.	Name of the Item & Quantity	
2.	Detailed Specification of the Item	
3.	a. Price which includes Guarantee / Warranty period, Installing & Commissioning, Sales Tax & Surcharge, Freight & Forwarding and Delivery charges	Rs.
	b. Warranty for	Years
	c. Discount if any	
4.	VAT & Surcharge if any	
5.	Delivery Period	
6.	Other provisions or facilities over and above the minimum specification	
7.	List of Enclosures	
	Signature of the Authorised Person with Date	
	Full Address of the Firm with seal	

TECHNICAL SPECIFICATIONS

Sl. No.	Description	Quantity
1.	Branded(IBM, Lenova, Hp, Compaq, DELL, etc.,)Personal Computers Specification given below:	25 Nos.

CPU	Intel Core 2 Duo 2.4 GHz, 2 MB L2 Cache & 800 MHz PSB processor or higher
Chipset	Intel 3 series/n vidia G force 7 series or better on OEM Mother Board
Bus Architecture	Integrated graphics, 2 PCI, 1 PCI express x 1 and 1 PCI express x 16
Memory	2 GB 667 MHz DDR2 RAM with 4 GB expandability
HDD	160 GB 7200 rpm SATA HDD
Monitor	17" TFT Digital colour monitor TCO-O3 certified
Key Board	104 keys
Mouse	Optical
USB Port	6 USB (2 in Front)
Cabinet	Mini Tower
DVD ROM	8x or better DVD
Networking	10/100/1000 on board integrated network port
OS	Windows Vista Business preloaded with Media or Windows 7 and Documentation & Certificate of Authenticity
Preloaded software	Norton or MacAfee or Trend micro antivirus software with one year validity.

CHECK LIST & CRITICAL DATES

Before submit your quotation please confirm the following:

1. Sealed quotation in 2 parts – Technical & Price Bid in separate covers
2. Superscribe in the outer cover "Tender for _____" and Tender Enquiry No. _____ due on
3. DD for EMD amount of Rs.
4. Technical Literature / pamphlet should be enclosed along with the Technical Bid
5. Enclose the list of clients / customers
6. Enclose authorization letter in case representing their principals
7. Endorse your signature in the tender

CRITICAL DATES

The NPTI reserves the right to amend the dates shown below.

The critical dates are as follows:

Date of release of the tender	: 21.08.2009
Venue	: NPTI(SR), Neyveli
Last Date for Bid submission	: 05.10.2009 at 03.00 pm
Technical Bid opening	: 05.10.2009 at 05.00 pm
Price Bid Opening	: Will be intimated to the qualified bidders.